



Sedgefield  
Community  
College

Ref: Catering Manager  
Date: 16<sup>th</sup> January 2012

Dear Candidate,

Thank you for your interest in the post of Deputy Catering Manager at Sedgefield Community College. We are seeking to appoint a member of staff to support our Catering Manager in the leadership and management of our successful catering service.

The college is going through a period of significant change, with the impact being evident through huge improvement in student achievement. The college is now recognised as one of the most improved in the County and well positioned to make its next leap forward and maximise the potential that has come with the move to our new accommodation in January.

Whilst the new college building is perhaps the most obvious sign of change at Sedgefield, many aspects of our work are undergoing rapid development, including our catering provision. We are a school that is aiming to be recognised as outstanding in all respects and there are many indications that would suggest we are on track to achieve this goal.

If you are interested in joining our team and wish to take on an exciting and challenging role in a progressive environment, please complete the enclosed application form.

Please apply by a letter (no more than two sides of A4) addressing the job description and person specification.

If you have not already done so, please provide an up to date C.V.

Closing Date: **Friday 27<sup>th</sup> January 2012 (12 Noon)**  
Interviews to be held on: **Friday 3<sup>rd</sup> February 2012**

I look forward to receiving your application.

Yours sincerely

Mr D. Davies  
Headteacher

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Headteacher: Mr D Davies

